



The Commonwealth of Massachusetts

DEPARTMENT OF TELECOMMUNICATIONS AND ENERGY

SECOND SET OF INFORMATION REQUESTS OF THE DEPARTMENT OF TELECOMMUNICATIONS AND ENERGY SETTLEMENT INTERVENTION STAFF TO MILFORD WATER COMPANY DTE 05-61

Pursuant to 220 C.M.R. § 1.06 (6)(c), the Department of Telecommunications and Energy (“Department”) Settlement Intervention Staff (“SIS”) submits to Milford Water Company (“Milford”) its Second Set of Information Requests.

Requests

- SIS 2-1 Refer to pages 22 and 23 of Exhibit SBA-1. Please provide “Salaries, Wages, Direct Labor Costs” information for any employees on payroll after test year ending December 31, 2004 through October 31, 2005. In addition, state the number of employees on the payroll at the end of each month for the years 2004 through 2005.
- SIS 2-2 Please provide (a) the annual percentage of overtime hours worked compared to total hours worked for the test year and (b) the total expense associated with overtime wages and salaries incurred during the test year.
- SIS 2-3 Refer to page 23 of Exhibit SBA-1. Please itemize and describe the \$136,108 expended for “Increase in salaries & wages to be expensed in rate year.”
- SIS 2-4 Refer to page 21 of Exhibit SBA-1 under “Proposed Adjustment.” Please provide complete and detailed documentation of the derivation of the increase of \$120,600 in “Property Taxes.”
- SIS 2-5 Refer to page 21 of Exhibit SBA-1 under “Proposed Adjustment.” Provide complete and detailed documentation of the derivation of the increase of \$214,671 in “Federal Income Taxes.”
- SIS 2-6 Does Milford have a retirement program? If so, please provide the number of employees enrolled in the program, and the amount of payroll incurred as a direct result of this program during the test year.

- SIS 2-7 Please describe, and provide complete and detailed documentation of, Milford's corporate policy on employee and officer use of company vehicles. In addition, provide the original cost and date of purchase of each vehicle purchased by or for Milford which was used by a company officer or employee during the test year.
- SIS 2-8 Refer to page 66 of Exhibit SBA-1. Please provide an itemized breakdown of Account 610-2 entitled "General Office Supplies and Expenses."
- SIS 2-9 Refer to page 66 of Exhibit SBA-1 under Account 610-1 entitled "Salaries of General Officers and Clerks." Please provide the following information for each Milford employee: (a) name; (b) position within the company; (c) present salary; and (d) percentage wage or salary increase given over the last three years.
- SIS 2-10 Refer to page 66 of Exhibit SBA-1. Please provide an itemized breakdown of Account 610-11 entitled "Miscellaneous General Expenses."